



Suggested Notification form for Students With Flu or Influenza-Like Illness

Here's an example of language you may use to communicate with your professors and supervisors in the event you develop flu or flu-like symptoms. You may wish to send one email to all your professors and supervisors. Please feel free to use this text, and personalize if you wish.

Dear _____,

On _____ (date) _____, I developed a fever and other symptoms that indicate I may have influenza. In accordance with CDC recommendations and the College's request, I will be staying away from class and other activities while I recover to help limit the spread of disease in Madison.

I expect to be out at least until _____ (date) _____.

I know it will be my responsibility to make up the work I missed when I am well again. I'm sorry for the inconvenience.

Edgewood College Health Center | 608-663-8334