



**EDGEWOOD COLLEGE**



**MADISON**  
AREA | TECHNICAL  
**COLLEGE**

## **REVERSE TRANSFER AGREEMENT BETWEEN EDGEWOOD COLLEGE AND MADISON AREA TECHNICAL COLLEGE**

- I. This agreement facilitates the reverse transfer of credit from Edgewood College to Madison College for students who have transferred from Madison College. This reverse transfer of credit is intended to add accumulated credits for the awarding of an associate's degree at Madison College.

Madison College and Edgewood College will maintain the integrity of their separate requirements and enter into this agreement as cooperating institutions.

- a. For Madison College students who have transferred prior to the signing of this agreement:
  - i. The Edgewood College Office of the Registrar will provide Madison College with Edgewood College directory information for students who:
    1. transferred from Madison College to Edgewood College
    2. transferred with a minimum of 30 credits from Madison College
    3. have completed at least 15 credits in residence at Edgewood College (i.e. enrolled as a Edgewood College degree-seeking student)
  - ii. Madison College will notify these students of their potential eligibility to receive an associate's degree for coursework successfully completed at Madison College and Edgewood College. The notification will refer the students to the new opt-in process available at the time they request a Madison College transcript to be sent to Edgewood.
- b. Madison College students who plan to transfer to Edgewood College after the effective date of this agreement will be asked to opt-in to participate in the Reverse Transfer Agreement at the time they request a Madison College transcript to be sent to Edgewood College for admission review. If the Madison College student is admitted to, and subsequently enrolls at Edgewood College, the Reverse Transfer Agreement is on file for the student and the student has transferred with a minimum of 30 credits from Madison College and completed at least 15 credits in residence at Edgewood College (i.e. enrolled as a Edgewood College degree-seeking student), then Edgewood College will exchange data elements with Madison College through the National Student Clearinghouse. Madison College will evaluate the

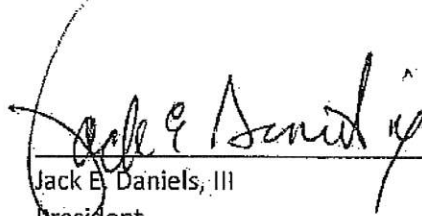
Edgewood College credits earned, in combination with the Madison College credits earned and notify the student as to the outcome of the associate's degree.

- II. Each signatory of this agreement agrees to:
  - a. Share student information in a manner that complies with the Family Educational Rights and Privacy Act guidelines, parameters of the law, and regional accrediting agencies;
  - b. Develop a method to track the success of the initiative and share results on an annual basis;
  - c. Develop, document, and share the system, processes, and communication supporting the agreement;
  - d. Maintain and house a copy of this document on their respective campuses;
  - e. Use current standards for electronic exchange of academic data for students moving between Madison College and Edgewood College.
  
- III. Qualified students applying to Madison College or Edgewood College during or after the semester of this document's signing shall be considered under this agreement.
  
- IV. If either party wishes to terminate this agreement, written notice of termination shall be given in writing at least 120 days prior to the effective date of termination;

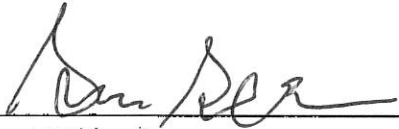
Effective date of agreement May 1, 2018



Scott Flanagan  
President  
Edgewood College



Jack E. Daniels, III  
President  
Madison College



Dean Pribbenow  
Vice President for Academic Affairs  
Edgewood College



Turina Bakken  
Provost  
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Edgewood College



Todd H. Stebbins  
Dean, School of Arts & Sciences  
Madison College