



EDGEWOOD COLLEGE

Welcome to the Edgewood College – we're excited you've joined our Community!

A focus of our Benefit Program is to support employees in feeling secure. Our 403(b) Retirement Choice Plan helps you feel secure by providing an avenue for you to save for retirement.

Whether you are a member of our Faculty or Staff, work full- or part-time, or are eligible or not eligible for other benefits in the Program, you are eligible to set money aside through payroll deferral toward your retirement. And you're further encouraged to save for retirement through the Plan's automatic enrollment feature.

After receiving your first payroll check, you will receive a communication from the Plan's record keeper, TIAA. This communication will be sent via email and will inform you of the 4% pre-tax deferral that will be taken from your payroll checks, unless you elect otherwise. If you want to stop the deferral, or contribute at a higher or lower deferral rate or at a post-tax ROTH deferral, you must log in at TIAA.org/Edgewood and make an election. In order to make an election you must register for access or login and complete the salary deferral form to stop or change your contributions. If you do not, a 4% pre-tax deferral from your payroll check will begin as soon as administratively feasible. TIAA Participant Services is available to help you if you have any issues as you log in and make changes (800/842-2252).

Please review the attached to learn more about our 403(b) Retirement Choice Plan and the options available to you through TIAA. If you've questions after reviewing this information, please contact Kathy Buechel, Human Resources Specialist – Benefits at kbuechel@edgewood.edu or 608/663-2864.

/kb
Attachments