

## Residence Hall Calendar 2018-2019

### Opening

Freshman Move In at 10AM-2PM on Saturday, August 18, 2018  
 Returning Student Move In at 10:00AM-2:00PM on Sunday, August 19, 2018  
 Returner Student Move In from 1:00PM-4:00PM on Monday, August 20, 2018  
 Returner Student Move In from 1:00PM-4:00PM on Tuesday, August 21, 2018  
*Classes begin on Wednesday, August 22, 2018*

### Fall Break

Monday & Tuesday, October 1-2, 2018, Halls remain open  
 Classes resume Wednesday, October 3, 2018  
 Limited food service during this break

### Winter Break

Halls close 6:00PM, Friday, December 14, 2018

### Winterim

Halls open 12:00PM, Tuesday, January 1, 2019 for Winterim students and residents who are employed by the College during the Winterim period  
 Limited food service during this break

### Spring Semester Opening

Halls open for all residents 12:00 noon, Sunday, January 20, 2019  
 Classes begin Tuesday, January 22, 2019

### Spring Break

Halls close 6:00PM, Friday, March 15, 2019  
 Halls reopen 12:00 noon on Sunday, March 24, 2019  
 Classes resume Monday, March 25, 2019

### Easter Break

April 19 – April 22, 2019, Halls remain open  
 Classes resume Tuesday, April 23, 2019  
 Limited food service during this break

### Spring Closing

For students not participating in Commencement:  
 Halls and Apartments close 6:00PM, Friday, May 17, 2019

For Students participating in Commencement:  
 Halls and Apartments close at 12:00 Noon on Monday, May 20, 2019

\*Please note that apartments (Dominican, Siena and Weber) remain open to their residents throughout Winter and Spring Breaks

If you have questions regarding hall opening and closing please contact the Office of Residence Life in Predolin 215, [residencelife@edgewood.edu](mailto:residencelife@edgewood.edu) or at 608-663-3228.



EDGEWOOD COLLEGE

2018-2019

## INFO FOR NEW RESIDENTS



Marshall Hall



Stevie Hall



West Regina Hall



East Regina Hall

**EAGLE**  
**ENROLLMENT DAY**

# Important Residence Life Summer Dates

Mid July, 2018:

Room assignments will be emailed to your **Edgewood email** by mid-July. You will receive information on which hall and room you've been assigned to, your roommate names and contact info (if applicable) and more details about your residence hall, including what to bring and how to get in contact with your Resident Assistant (RA).

Sat., Aug 18, 2018

NEW RESIDENTS MOVE IN  
10:00 A.M.– 2:00 P.M.

## 2 Year Residence Life Housing Requirement

Our goal with our housing requirement is to enrich the college experience and strengthen the sense of community for our on-campus students. Research shows that the first two years of college are a critical time for students to develop academic and social networks in order to facilitate academic success, persistence, and satisfaction. Therefore, we are committed to providing a supportive and positive campus environment conducive to student engagement and learning for all students, particularly for our freshman and sophomores.

All freshmen students under the age of 21 will be required to live on campus for their first two academic years unless they choose to live with a family member and/or legal guardian (over the age of 25 and within commuting distance.) Students who sign up for and move in to the halls for their freshman year are locked in to the two year requirement. Exceptions to this policy will include: students who have children, live in domestic partnerships, are veterans or are part-time. Students studying abroad are considered to be fulfilling the residency requirement.

## What to Pack

### THINGS YOU WILL NEED BUT MAY FORGET

- cleaning supplies (green seal certified preferred)
- linens
- mattress pad
- pillow
- towels
- blankets or comforter
- clothes basket or hamper
- laundry detergent
- garbage bags
- flashlight
- shower caddy
- bathrobe
- shower sandals
- two forms of ID (student employment)
- personal hygiene items
- first aid kit and medications
- alarm clock
- desk lamp
- UL approved electric outlet power strip with surge protector
- three-prong adapter
- headphones
- umbrella
- school supplies
- white poster putty or blue painters tape to hang posters
- toilet paper (Stevie residents)

### ITEMS OF COMFORT

- Laptop or computer (computer labs are available)
- snack foods
- Energy Star certified microwave (less than 1200 watts, 1 per room) and small refrigerator (no larger than 4.6 cu. ft.), we recommend one refrigerator per room/suite
- fan
- additional stackable storage
- plants
- posters
- plate, cup, bowl, utensils
- television
- HDMI cord to connect your laptop to your TV
- lap desk
- camera

### ITEMS NOT TO BRING

Spider lamps, heating devices with open coils such as toasters, toaster ovens, alcohol, decorative alcohol containers, extension cords, pets except fish in tanks no larger than 10 gallons, halogen lamps (you can use a torchiere lamp with a fluorescent bulb), candles, incense, fireworks, and weapons. Nails, tacks, screws, adhesive tapes (i.e. masking clear, duct), double sided foam adhesives, self sticking hangers, or hooks (i.e. command hooks) are prohibited for decorating because of damage they may cause to furniture, walls, etc.

## The Wellness Center

The Wellness Center is comprised of Health Services, Personal Counseling Services, the on-campus Rape Crisis Center, a relaxation room, and a fitness center. Come visit us in our new space!

The Edgewood College Health Center is staffed by certified nurse practitioners. The major goal of the Health Center is to encourage a program of health promotion and disease prevention. Health Services provide health assessments, care for acute illness and injuries, immunizations, health counseling, educational programming and referrals as necessary. Prescription medication may be prescribed if it is clinically indicated.

The Health Center requires every student to have a health history form on file at the beginning of the semester. You received a copy of this form in your AR Day packet. Students are required to have documentation of two doses of a live measles vaccine given after their first birthday or evidence of measles immunity, and an up-to date tetanus booster. Students are strongly encouraged to review the meningococcal vaccine information provided in the packet.

Call the Health Center for additional information or to schedule an appointment.

## Security

The Department of Security takes an active role in ensuring the personal safety, security, and well-being of Students, Faculty and Staff at Edgewood College.

- 24 hour, 7 day security coverage on campus
- Safewalk program: escort service to campus parking areas and residence halls upon request

Edgewood College Security works closely with the City of Madison Police Department and the UW Madison Police Department to ensure that areas away from campus are as safe as possible.

Security Officers act as liaisons with local police and fire agencies and provide information about safety in the community. They also provide emergency response on campus.

## Residence Life Professional Staff

Claire Mand, Director of Residence Life  
608-663-3228, cmand@edgewood.edu

Hollie McCrea Olson, Assistant Director of Residence Life  
608-663-7900, hmccreaolson@edgewood.edu

Connor Haarklau, Residence Life Coordinator  
608-663-3228, chaarklau1@edgewood.edu

Area Director (Dominican, Stevie, Marshall)

Area Director (East & West Regina, Siena, Weber)

## Residence Life Student Staff

Resident Assistants (or RA's) are experienced students who provide leadership in the residence halls. These students live on each floor of the residence halls and serve as a resource for the residents as well as work to build community within the residence halls.

## Residence Life Mission Statement

The Residence Life Staff at Edgewood College fosters a welcoming and safe environment which supports students' personal and academic success. Through the living experience, we educate residents to be responsible community members in learning that is reflective of the five Dominican values (truth, compassion, justice, partnership, and community.)

### Student Learning Outcomes:

*As a result of living on campus, students will learn to:*

- Engage effectively with people from different ethnic, racial and social backgrounds
- Thinks critically about complex issues
- Demonstrate effective problem-solving
- Have an understanding of their identity
- Be empowered to take leadership toward positive change
- Make healthier choices
- Act on personal values
- Demonstrate a capacity for interdependence and collaboration
- Develop a sense of responsibility for self and community
- Know how to lead a group toward a common goal
- Be able to make educated choices regarding their living environment

## Residence Life Staff Summer Office Hours

The Residence Life Office will be open Monday through Thursday, from 8:00am to 4:30pm, and Friday from 8:00am to 12:30pm. The College is closed on Friday afternoons during the summer.

## Freshman Hall Descriptions

| Hall                       | Hall Type | Description   |
|----------------------------|-----------|---|
| Regina Hall, East and West | Co-Ed     | Single and double rooms with community bathrooms                      |
| Marshall Hall              | Co-Ed     | Single and double rooms with community bathrooms                      |
| Stevie Hall                | Co-Ed     | Double or Triple rooms sharing a private bathroom with one other room |

### Meal Plans

Students living in Marshall, West Regina, East Regina, Stevie, or Dominican Hall are placed on Edgewood's declining balance meal plan.

Edgewood offers three meal plan options to residents students.

**Bronze Plan\* (\$1,550)** – This plan provides students \$1,550 to spend in any of our campus dining locations. This plan, estimating 12-13 meals per week, is a good option for those who plan to spend weekends off campus.

**Silver Plan\*\* (\$1,750)** - This plan is for students who typically eat 14-15 meals per week in our residential dining facilities, plus occasional late night or between meal snacks. It is ideal for those who like to eat a quick breakfast in their room.

**Gold Plan\*\* (\$1,950)** - This plan is recommended for students who eat 16-17 meals per week in campus dining facilities, plus occasional late night or between meal snacks.

The above options are based upon averages. Students are urged to pick a meal plan consistent with their own frequency and menu preferences. Students have the option to add meal plan dollars to their account during each semester by visiting the Business Office.

\*Included in room and board rate \*\*Silver and Gold plans are invoiced as an upgrade to your student account. The account will be charged the difference between the upgrade selected and the Bronze Plan.

Visit [www.dineoncampus.com/edgewood](http://www.dineoncampus.com/edgewood) for facility and menu info.

ALL students in the residence halls are required to be on a meal plan. Students can add more meal dollars to their plan at any point during the semester by completing a form at Dining Services (supplemental increases are \$50 for 50 meal dollars.) Meal dollars do not carry over from semester to semester. Any unused meal dollars are forfeited at the end of each semester. Students are committed for the semester to their chosen meal plan unless they make a switch before the 100% deadline (by the end of the first week of classes each semester). Our Dining Services Director is available for consultation.

### ● Underage Visitation Policy

The Office of Residence Life strives to develop positive living and learning environments within the residence halls at Edgewood College. An important part of our role in this involves ensuring the safety of our students as well as any visitors and guests, particularly those under age 18. For this reason, we require that the Request Form for Minor Visitation in the Residence Halls be completed for any minor (under age 18) requesting to visit an Edgewood College student in the residence halls overnight without a parent or guardian present. Please also refer to the Childcare/Babysitting policy in this handbook. All requests will be reviewed on a case by case basis. This form must be submitted (mail, in person or scanned with signature attached to an email) no later than 12:00pm on the business day (Monday-Friday) prior to the minor's visit to the residence halls. A Residence Life staff member or RA will contact the student host and/or guest directly with the decision regarding the request for the minor's visit. This form must be completed and signed by the minor's parent or legal guardian.

### ● Quiet Hours

Residents are expected to respect the rights of others with regard to noise levels for studying and sleeping. Residents being bothered by noise have the right to politely ask others to be quiet.

Quiet hours are in effect:

11:00pm to 8:00am, Sunday through Thursday

12:00 midnight to 10:00am, Friday and Saturday

### ● Disciplinary Procedures Overview

For a complete listing of all Residence Life and College Policies, all students should familiarize themselves with the Edgewood College Student Rights and Responsibilities Handbook that you will receive access to at Orientation as well as the Residence Life Handbook which will be accessible to all online once you begin in Fall.

Our Student Learning Outcomes reflect the type of behavior expected in the residence halls. All students are expected to respect one another, abide by state law and College policy, and to show the desire to want to learn from mistakes and make better, healthier choices.

Behavior not tolerated that could lead to dismissal from the halls as well as sanctions by the College include but aren't limited to: multiple alcohol violations, possession of drugs, vandalism, and/or harassment/assault of any kind.

RAs, Security, and Residence Life Professional staff work with residents to make sure policies are understood, respected, and when policies are broken, that residents learn from their behavior and are held accountable for their actions.

*\*Please review 2018-2019 Residence Life Handbook for final and complete policies and procedures.*

## Residential Living 101 -Important Policies-

### ● Alcohol and Controlled Substances

Marshall, East and West Regina, Dominican (excluding the Dominican Apts), and Stevie Halls are alcohol-free and smoke-free including electronic cigarettes.

No possession or consumption of alcohol is permitted in resident rooms, the public areas of the buildings, or on the Edgewood grounds.

Edgewood College expects alcohol use to be safe and legal. There is a system in place for enforcing these policies. Excessive use of alcohol puts the drinker at risk and has the potential to erode community within a residence hall. Most students can enjoy their residence hall experience while living within these expectations.

Smoking is permitted outside of the halls, as long as the smokers stay at least 20 feet away from building entrances and do not stand immediately below other resident room windows where the smoke can blow in.

The possession, use or sale of controlled substances in the residence halls is prohibited; this includes the possession of drug paraphernalia.

### ● Guest/Visitation Policy

Edgewood College permits students living in residence halls and apartments to have guests visit their rooms. Residents may host a guest or visitor(s) in their room in a manner consistent with the visitation policy.

1. Guests parking on campus must register their name, vehicle, and host at the Campus Assistance Center.
2. No overnight guest may stay longer than three consecutive days or a total of three days in any two week period.
3. It is expected that hosts get approval from all roommates/suitemates for guests. If approval is not asked for and/or not granted by roommates, residents should discuss this with their roommate(s) and contact their RA for support if needed.
4. All guests must abide by the rules and policies of the residence halls and the College. Hosts will be held responsible for guest policy violations. Any violations of these policies or disruption of the community may result in the guest being asked to leave and disciplinary action being initiated.
5. Residents are expected to be with their guests at all times after they admit them to the building.
6. Residents are not to give their residence hall/apartment keys or ID cards to guests.
7. Guests are not allowed over Halloween weekend.

## Parking

Like many other colleges and universities, Edgewood College does not allow freshman residents to have cars on campus in an effort to help students get more involved with campus life. All Edgewood students may ride the Madison Metro during the academic year with a low cost bus pass that can be obtained from the Security Office in Weber Hall.

## Laundry

Laundry is available in all of the halls and is free for resident use. Please be respectful of your community; laundry should not be done during quiet hours in laundry rooms adjacent to residence rooms (i.e. Regina and Stevie). Also, students should remove laundry promptly from machines as they are shared by all residents. Report any issues to facilities at <http://services.edgewood.edu> right away. The college is not responsible for damages or stolen articles.

## Living with a Roommate

Living with roommates can be one of the most exciting and scary parts of heading off to college. Here are some areas of focus when establishing roommate relationships:

- **Don't make assumptions (reach out beyond social media etc.)**
- Remember: you don't have to be best friends, just courteous and respectful residents within the same living space
- Get to know your roommate (preferably starting as soon as you get your room assignment information)
- Be courteous: do unto your roommate as you would want done unto you
- Communicate with each other
- Compromise
- Share your differences and your talents
- Establish ground rules (for visitors, borrowing items, sleeping, cleaning, noise levels, music type, decor, study habits, dividing shared expenses etc.) You will work with your RA to complete a roommate agreement.

## Room Details

- **Furnishings**

All of the rooms in all of the halls have basic furniture, either free standing or built in. An extra long twin bed (36" x 80"), mattress cover, desk and chair, as well as adequate dresser and closet space are provided for each resident. Most room/suites have a sink and all windows have blinds so you do not need to bring curtains. Each floor or area has a lounge with a TV and cable TV access.

- **Telephones**

Residence Life will provide a telephone upon request. Each room can be set up with a telephone with voice mail at no additional charge (student must request this through the Technology Assistance Center-TAC). Residents with roommates will share the one telephone line with local phone service. For long distance calls using the college phone system, students may bring their own long distance calling card or use a personal cell phone.

- **Cable**

Cable television is included in the room and board cost. If you'd like to access cable TV, don't forget to pack a cable cord. New for 2018-2019, residents will also have access to HBO GO and MAX GO.

- **Internet**

All rooms are wired for access to the campus Local Area Network (LAN), and a hard wire internet connection for each room resident is included in the room fee. Wireless access is available across campus. For a hard wire internet connection in your residence hall room, it is required that you have a **10/100 base-T NE200 card** and current **anti-virus software** on your computer. For streaming, it is highly recommended the students use a hard-wire connection for faster connection speeds. For more information, please contact the Technology Assistance Center at (608) 663-6900.

- **Mail**

All residents can receive mail and packages through our central Mail Center. All incoming mail and packages will available Monday-Friday 8am-4pm in the Mail Center, DeRicci 126. Students will be notified via their Edgewood email address when they receive mail or packages. Use the following address to send and receive mail:

RESIDENT STUDENT NAME  
1000 Edgewood College Drive  
Madison, WI 53711

- **Loft Policy**

The loft policy varies by hall and room type. Please refer to the chart opposite for details. Note that all Edgewood provided furniture must remain in the room, regardless of how residents choose to set it up.

|  |  |
|--|--|
| East Regina, all rooms & Marshall single rooms     |  |
|  | Loft kits will be provided in each room. Kits include a guardrail which must be in position if the bed is lofted. All furniture must remain in the room. Students utilizing a lofted bed are liable for any personal injuries that may result.   |
| West Regina single rooms only                      |  |
|  | <p>If you would like a loft, please keep in mind that all of our beds can be set at a low loft position, which allows for extra under the bed storage etc. You may want to explore that option before committing to the time and expense of purchasing and installing a loft.</p> <p>Residents may install a personal loft brought in from off campus in these rooms only. Personal Loft Criteria (Marshall &amp; Regina West single rooms only):</p> <ul style="list-style-type: none"> <li>● Please note that per Edgewood College policy, Edgewood Staff is not allowed to assist with the building, installation or adjustment of a personal loft.</li> <li>● All lofts must be free standing (i.e., they may not rest on or be anchored to any other furniture, walls, or the ceiling).</li> <li>● Pressure lofts of any kind are NOT permitted. Lofts must be constructed with sturdy materials and heavy bolts.</li> <li>● A minimum of two cross-bracing bars must be provided on both ends and the back.</li> <li>● Maximum height allowed is 6 feet tall, measured from the top of the top piece of the frame.</li> <li>● The width and breadth dimensions of the loft may not exceed the size of the bed (i.e., the mattress should fit precisely). The mattresses are 36" by 80".</li> <li>● Contact your Resident Assistant after you have moved in to arrange an inspection appointment. Lofts not meeting the policy criteria will have to be removed. Students installing a loft in these rooms are liable for any personal or room injuries or damage that result from the loft.</li> </ul> <p>Note that all furniture that is in the room when you move in must remain in the room, including the existing bed ends, mattress and mattress platform.</p> |
| Stevie, Marshall & West Regina doubles and triples |  |
|  | Students living in all other rooms are not permitted to install a personal loft nor does the college provide a loft kit for those rooms. Also note that all of our beds can be set at a low loft position, which allows for extra under the bed storage etc. Beds in double and triple rooms are also bunkable.  |