



Staff Handbook Acknowledgement

This is to certify that I have been instructed on how to access the online Edgewood University Staff Handbook, and I understand it is my responsibility to read and comply with the policies and any revisions made to it.

The contents of this manual are presented as a matter of information only. The handbook states general information about Edgewood University operating policies and guidelines concerning employment matters. While Edgewood University believes wholeheartedly in these policies and guidelines described herein for its employees, the policies and guidelines are not terms or conditions of employment.

Edgewood University reserves the right to make changes to any or all such policies and guidelines, in whole or in part, at any time, with or without notice. The language used in this handbook is not intended to create nor is to be construed to constitute a contract or promise between Edgewood University and any one or all of its employees.

Edgewood University abides by the “employment-at-will” doctrine. This means that either Edgewood University or the employee can terminate the employment relationship whenever either side desires for any reason or no reason, with or without notice.

Employee Signature

Date

Employee Name – Please print

Revised: 2/7/05